



100 Years
of Leading
Special Education

2023-24

CEC Suncoast Chapter 176

Nancy Givens Administrator of the Year

Nomination Packet

_____	_____	_____
Nominee	Position	School/Location
		Yes ___ No ___
_____	_____	_____
Yrs. of Experience	School or Cell Phone #	Member of CEC?(Check)
_____	_____	_____
Name of Nominating Person	Position	E-mail Address

This award is intended for an administrator **who demonstrates outstanding potential, ability, and involvement in working with students of all backgrounds and abilities and, in supporting and promoting the philosophies and activities of exceptional student education.**

Nancy Givens Administrator of the Year Nomination Packet

Nomination Packet Timeline

January 29, 2024	Nomination applications distributed
March 1, 2024	Nomination packets due
March 22, 2024	Finalists notified
April 5, 2024	Videos due
April 1-11, 2024	Interviews will be scheduled
April 25, 2024	Teacher of the Year Awards/Ruth Eckerd Hall

It is imperative that the nominator and the nominee follow the instructions exactly or the nomination will not be considered.

Packet Requirements

All responses must be completed by the nominee

Additional materials (such as articles and published pieces) are not considered and will not be accepted.

- Please use examples that reflect the past three years of experience and include the dates in your narrative.
 - Please write out all acronyms the first time it is referred to in the narrative.
- All references to an individual's name or names of schools should be omitted from the response sections.
- Please attach a VITA or resume from the nominee.
 - Please include 1 photo in portrait mode.

All applications, including recommendation letters and photos, must be received within one (1) e-mail. Do not send multiple e-mails for one nomination packet.

**Subject line of e-mail: CEC Administrator – School Name – Last Name of
Nominee**

Submit nomination packet to: CEC@pcsb.org

NO LATER THAN March 1, 2024

If you have questions, please contact: Tricia Davidson - davidsonp@pcsb.org

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****Each question must be answered by the nominee, in 300 words or less****

1) Nomination statement by nominee:

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2) What practices have you implemented in your school/department to close the achievement gap for students with disabilities?

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- 3) Provide recent examples of methods which you have used to communicate with teachers, students, and parents and to involve the community in exceptional education activities.

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- 4) Cite examples of innovative or creative ways you have supported exceptional student education and inclusionary practices.